

# Miami-Dade County Public Schools

## DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES



**2007 - 2008  
ELEMENTARY**

**RECOMMENDED INSTRUCTIONAL MATERIALS FOR:  
ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)  
SPANISH FOR SPANISH SPEAKERS (SPANISH-S)  
WORLD LANGUAGES-SPANISH  
CURRICULUM CONTENT IN THE HOME LANGUAGE (CCHL)  
HAITIAN CREOLE HOME LANGUAGE ARTS**

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Miami-Dade County  
Public Schools  
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## **GENERAL INSTRUCTIONS**

Requisitions which are being submitted to the Division of Bilingual Education and World Languages for approval need to have the school information portion completed ON EACH PAGE. When entering the requested quantity, note that many of the materials come in "packages" of 10 or 25. In addition, remember to indicate the number of students who will be served with the requested materials.

Please be aware that consumable materials will be provided to schools based on actual student enrollment in the programs. Non-consumable materials and teacher's materials will not be approved and sent to the schools each year. It is the school's and the teacher's responsibility to safeguard these materials from year to year.

Requisitions submitted to the Division of Bilingual Education and World Languages, once approved, are processed on-line in the S & D purchasing system after which S & D delivers the materials to the schools. Only materials provided by the Division can be ordered in the materials requisition form included in this booklet.

Requisitions for materials provided by the Division of Bilingual Education and World Languages should be sent to:

**SBAB-ANNEX**  
**WL 9609, Room 324**  
***Attn: Erick Garcia***  
**or fax: 305-995-1936**

**ENGLISH FOR SPEAKERS  
OF  
OTHER LANGUAGES**

## INTRODUCTION

Schools will be individually responsible for acquiring corresponding supplementary aids to instruction, such as cassettes, posters, etc. These materials can be purchased utilizing (1) regular textbook funds, and/or (2) Title I funds, and/or (3) ESOL funds which will be allocated to schools on the basis of projected limited English proficient (LEP) membership, under Program 6600 and 6601. **Funds allocated under programs 6600 and 6601 are to be used exclusively for the purchase of ESOL instructional materials. General classroom supplies, art materials, furniture or fixtures are not to be purchased with the monies allocated for instructional materials.**

### Recommended Instructional Materials

**Houghton Mifflin**  
*A legacy of Literacy*  
Miami Edition

The following should serve as guidelines for the purchase of state-adopted textbooks:

LEP students in grades K-1, ESOL Level 1-4, will follow the comprehensive literacy program using *Houghton Mifflin Reading* with the grade level text and the support of the *English Language Learners Kit* and the *Language Support Leveled Readers Kit*.

LEP students in grades 2-5/6, ESOL Level 3 and 4, will follow the comprehensive literacy program using *Houghton Mifflin Reading* with the grade level text and the support of the *English Language Learners Kit* and the *Language Support Leveled Readers Kit*.

LEP students in grades 2-5/6, ESOL Level 1 and 2, will follow the Modified Daily Plan for LEP Students using *Houghton Mifflin Reading* with the grade level text and the support of the *English Language Learners Kit* and an expanded version of *Language Support Leveled Readers Kit*.

Request for ESOL Program Record Folders, and Oral Language Proficiency Scale-Revised Answer Sheets must be done using the appropriate form which is provided in this booklet (page 3). **No phone orders will be accepted.**

The Individual LEP Plan can be downloaded from the Records and Forms Management web page at <http://forms.dade.k12.fl.us./srchforms.asp>. The form number for the Elementary Individual LEP Student Plan is FM#4649.

A new automated LEP Plan is available through the on-line Instructional Planning System. The automated LEP Plan is to be used for new M-DCPS students effective October, 2005. For additional information on this application download the LEP Plan located in the E-handbook section of M-DCPS's web page: [http://ehandbooks.dadeschools.net/user\\_guides/134.pdf](http://ehandbooks.dadeschools.net/user_guides/134.pdf) or from the Documents page of the Div. of Bilingual Education and World Languages website located at: <http://bilingual.dadeschools.net/BEWL/documents.asp>.

DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
 MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center: \_\_\_\_

Ship to: School \_\_\_\_\_ Contact Person \_\_\_\_\_

PROGRAM 6600

Requisition Approved by: \_\_\_\_\_  
 Division of Bilingual Education and World Languages

ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
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TRANSMITTAL FORMS

FM-5871		EA	ESOL Program Records Folder (FM-5871)	
FM-5924		EA	Oral Language Proficiency Scale - Revised (OLPS-R) Pre-K through K (First Semester) Test/Answer Sheets	
FM-5925		EA	Oral Language Proficiency Scale - Revised (OLPS-R) K (Second Semester) - 2 <sup>nd</sup> Grade Test/Answer Sheets	
FM-5926		EA	Oral Language Proficiency Scale-Revised (OLPS-R) 3 <sup>rd</sup> - 5 <sup>th</sup> Grade Test/Answer Sheets	

**Return this form to: WL-9609, Room 324 Attn: Erick Garcia**

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**SPANISH**  
**FOR**  
**SPANISH SPEAKERS**

## INTRODUCTION

Schools will be individually responsible for acquiring recommended Spanish-S textbooks, teacher guides, and corresponding ancillary materials. These materials can be purchased utilizing (1) regular textbook funds, and/or (2) Title I funds, and/or (3) MESA funds which will be allocated to schools on the basis of both independent in English Spanish-S membership (program 6610) and Spanish Home Language Arts membership (program 6630). It is the responsibility of the principal to ensure that sufficient instructional materials are available. **Funds allocated to the schools under programs 6610 and 6630 are to be used for the purchase of recommended Spanish-S instructional materials.**

### Recommended Instructional Materials

The instructional materials for Spanish-S are currently being reviewed. The final recommendation will be announced through the Weekly Briefings and will be posted at a later time.

# **WORLD LANGUAGES - SPANISH**

## INTRODUCTION

There are no new state adopted or district recommended instructional materials for World Languages-Spanish. Schools will be individually responsible for acquiring commercially available World Languages-Spanish textbooks, teacher guides, and corresponding ancillary materials directly from vendors. These materials can be purchased utilizing (1) regular textbook funds, and/or (2) Title I funds, and/or (3) MESA funds which will be allocated to schools on the basis of World Languages-Spanish membership (program 6620). **Funds allocated to the schools under program 6620 are to be used only for the purchase of World Languages-Spanish instructional materials.**

### Recommended Instructional Materials

The instructional materials for Spanish-S are currently being reviewed. The final recommendation will be announced through the Weekly Briefings and will be posted at a later time.

**CURRICULUM CONTENT**  
**IN THE**  
**HOME LANGUAGE**  
**SOCIAL SCIENCE**

DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center: \_\_\_\_

Ship to: School \_\_\_\_\_ Contact person : \_\_\_\_\_

PROGRAM 6630

Requisition Approved by: \_\_\_\_\_  
Division of Bilingual Education and World Languages

ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
<b>HARCOURT - HORIZONTES</b>				
879-3484		EA	Harcourt <i>Horizontes</i> - Kindergarten Program	
879-3492		EA	Harcourt <i>Horizontes</i> - Activity Book, Kindergarten	
879-0779		EA	Harcourt <i>Horizontes</i> Student Text, Grade 1	
879-3531		EA	Harcourt <i>Horizontes</i> Activity Book, Grade 1	
879-3514		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 1 - Vol 1	
879-3522		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 1 - Vol 2	
879-0787		EA	Harcourt <i>Horizontes</i> Students Text, Grade 2	
879-3603		EA	Harcourt <i>Horizontes</i> Activity Book, Grade 2	
879-3581		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 2 - Vol 1	
879-3590		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 2 - Vol 2	
879-3654		EA	Harcourt <i>Horizontes</i> Student Text, Grade 3	
879-3689		EA	Harcourt <i>Horizontes</i> Activity Book, Grade 3	
879-3662		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 3 - Vol 1	
879-3671		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 3 - Vol 2	
879-3735		EA	Harcourt <i>Horizontes</i> Student Text, Grade 4	
879-3760		EA	Harcourt <i>Horizontes</i> Activity Book, Grade 4	
879-3743		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 4 - Vol 1	
879-3751		EA	Harcourt <i>Horizontes</i> Teacher Edition, Grade 4 - Vol 2	

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**CURRICULUM CONTENT**  
**IN THE**  
**HOME LANGUAGE**  
**MATHEMATICS**

## INTRODUCTION

There are two district recommended Mathematics series available in Spanish. Please select the same publisher of the English Mathematics series that your school is presently using. If your school selected a Mathematics series that is not available in Spanish, please select any of the series listed below.

### **Recommended Mathematics Series**

**Pearson/Scott Foresman**  
Scott Foresman *Matemáticas 2006*  
Grades K-5

**Harcourt Brace**  
Harcourt *Matemáticas 2005*  
Grades K-5

DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center: \_\_\_\_\_

Ship to: School \_\_\_\_\_ Contact Person: \_\_\_\_\_

PROGRAM 6630

Requisition Approved by: \_\_\_\_\_  
Division of Bilingual Education and World Languages

ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
<b>SCOTT FORESMAN - MATEMÁTICAS 2006</b>				
879-0019		EA	Scott Foresman <i>Matemáticas</i> Text, Kindergarten	
879-0078		EA	Scott Foresman <i>Matemáticas</i> Workbook, Kindergarten	
879-0132		EA	Scott Foresman <i>Matemáticas</i> Teacher Edition, Kindergarten	
879-0027		EA	Scott Foresman <i>Matemáticas</i> Text, Grade 1	
879-0086		EA	Scott Foresman <i>Matemáticas</i> Workbook, Grade 1	
879-0141		EA	Scott Foresman <i>Matemáticas</i> Teacher Edition, Grade 1	
879-0035		EA	Scott Foresman <i>Matemáticas</i> Text, Grade 2	
879-0094		EA	Scott Foresman <i>Matemáticas</i> Workbook, Grade 2	
879-0159		EA	Scott Foresman, <i>Matemáticas</i> Teacher Edition, Grade 2	
879-0043		EA	Scott Foresman <i>Matemáticas</i> Text, Grade 3	
879-0108		EA	Scott Foresman <i>Matemáticas</i> Workbook, Grade 3	
879-0167		EA	Scott Foresman, <i>Matemáticas</i> Teacher Edition, Grade 3	
879-0051		EA	Scott Foresman <i>Matemáticas</i> Text, Grade 4	
879-0116		EA	Scott Foresman <i>Matemáticas</i> Workbook, Grade 4	
879-0175		EA	Scott Foresman, <i>Matemáticas</i> Teacher Edition, Grade 4	
879-0060		EA	Scott Foresman <i>Matemáticas</i> Text, Grade 5	
879-0124		EA	Scott Foresman <i>Matemáticas</i> Workbook, Grade 5	
879-0183		EA	Scott Foresman, <i>Matemáticas</i> Teacher Edition, Grade 5	

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DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
 MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center : \_\_\_\_\_

Ship to: School \_\_\_\_\_ Contact person: \_\_\_\_\_

PROGRAM 6630

Requisition Approved by: \_\_\_\_\_  
 Division of Bilingual Education and World Languages

HARCOURT - *MATEMÁTICAS* 2005

ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
879-0302		EA	Harcourt <i>Matemáticas</i> Text, Kindergarten	
879-0361		EA	Harcourt <i>Matemáticas</i> Workbook, Kindergarten	
879-0426		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Kindergarten, Vol. 1	
879-0434		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Kindergarten, Vol. 2	
879-0311		EA	Harcourt <i>Matemáticas</i> Text, Grade 1	
879-0370		EA	Harcourt <i>Matemáticas</i> Workbook, Grade 1	
879-0442		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 1 Vol. 1	
879-0450		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 1 Vol. 2	
879-0469		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 1 Vol.3	
879-0329		EA	Harcourt <i>Matemáticas</i> Text, Grade 2	
879-0388		EA	Harcourt <i>Matemáticas</i> Workbook, Grade 2	
879-0477		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 2 Vol. 1	
879-0485		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 2 Vol. 2	
879-0493		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 2 Vol. 3	
879-0337		EA	Harcourt <i>Matemáticas</i> Text, Grade 3	
879-0396		EA	Harcourt <i>Matemáticas</i> Workbook, Grade 3	
879-0501		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 3 Vol. 1	
879-0515		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 3 Vol. 2	
879-0523		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 3 Vol. 3	

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DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
 MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center : \_\_\_\_\_

Ship to: School \_\_\_\_\_ Contact Person: \_\_\_\_\_

PROGRAM 6630

Requisition Approved by: \_\_\_\_\_  
 Division of Bilingual Education and World Languages

ITEM NUMBER	QTY	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
<b>HARCOURT - MATEMÁTICAS 2005</b>				
879-0345		EA	Harcourt <i>Matemáticas</i> Text, Grade 4	
879-0400		EA	Harcourt <i>Matemáticas</i> Workbook, Grade 4	
879-0604		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 4 Vol. 1	
879-0612		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 4 Vol. 2	
879-0621		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 4 Vol. 3	
879-0591		EA	Harcourt <i>Matemáticas</i> Text, Grade 5	
879-0418		EA	Harcourt <i>Matemáticas</i> Workbook, Grade 5	
879-0639		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 5 Vol. 1	
879-0647		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 5 Vol. 2	
879-0701		EA	Harcourt <i>Matemáticas</i> Tea. Edition, Grade 5 Vol. 3	

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**CURRICULUM CONTENT**  
**IN THE**  
**HOME LANGUAGE**  
**SCIENCE**

## **INTRODUCTION**

There is one district recommended Science series available in Spanish.

### **Recommended Science Series**

**Scott Foresman**

*Ciencias*

1<sup>st</sup> Edition 2007

Grades K-5

DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES MATERIALS REQUISITION				
Date _____		Work Location # (WL) _____		Access Center : _____
Ship to: School _____		Contact Person: _____		
PROGRAM 6630				
Requisition Approved by: _____ Division of Bilingual Education and World Languages				
ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
<b>SCOTT FORESMAN - CIENCIAS</b>				
879-5479		EA	Scott Foresman <i>Ciencias</i> Kindergarten System	
879-5525		EA	Scott Foresman <i>Ciencias</i> Student Workbook, Gr. KG	
879-5487		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. KG	
879-5568		EA	Scott Foresman <i>Ciencias</i> Student Edition, Gr. 1	
879-5592		EA	Scott Foresman <i>Ciencias</i> Student Workbook , Gr. 1	
879-5576		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. 1	
879-5703		EA	Scott Foresman <i>Ciencias</i> Student Edition, Gr. 2	
879-5738		EA	Scott Foresman <i>Ciencias</i> Student Workbook, Gr. 2	
879-5711		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. 2	
879-5843		EA	Scott Foresman <i>Ciencias</i> Student Edition, Gr. 3	
879-5941		EA	Scott Foresman <i>Ciencias</i> Student Workbook, Gr. 3	
879-5851		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. 3	
879-6718		EA	Scott Foresman <i>Ciencias</i> Student Edition, Gr. 4	
879-6742		EA	Scott Foresman <i>Ciencias</i> Student Workbook, Gr. 4	
879-6726		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. 4	
879-7447		EA	Scott Foresman <i>Ciencias</i> Student Edition, Gr. 5	
879-7471		EA	Scott Foresman <i>Ciencias</i> Student Workbook, Gr. 5	
879-7455		EA	Scott Foresman <i>Ciencias</i> Teacher Edition Package, Gr. 5	

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**HAITIAN CREOLE**  
**HOME LANGUAGE ARTS**  
**K-3**

DIVISION OF BILINGUAL EDUCATION AND WORLD LANGUAGES  
 MATERIALS REQUISITION

Date \_\_\_\_\_ Work Location # (WL) \_\_\_\_\_ Access Center : \_\_\_\_\_

Ship to: School \_\_\_\_\_ Contact person: \_\_\_\_\_

PROGRAM 6630

Requisition Approved by: \_\_\_\_\_  
 Division of Bilingual Education and World Languages

ITEM NUMBER	QTY.	UNIT	ITEM DESCRIPTION ELEMENTARY	# STU. SERVED
HAITIAN CREOLE HOME LANGUAGE ARTS				
879-1007		EA	Book 1 <i>Pazapa</i> - Teacher's Guide	
879-1023		PK	Book 2 <i>Mak ak Jak</i> - Workbook - PK/10	
879-1040		PK	Book 3 <i>Ale</i> - Workbook - PK/10	
879-1058		PK	Book 4 <i>Fefe ak Kikit</i> - Reader - PK/10	
879-1066		PK	Book 4 <i>Fefe ak Kikit</i> - Workbook - PK/10	
879-1082		PK	Book 5 <i>Se Fet Mako</i> - Workbook - PK/10	
879-1104		PK	Book 6 <i>Kote Linet Meme</i> - Workbook - PK/10	
879-1112		PK	Book 7 <i>Toti Lekol La</i> - Reader - PK/10	
879-1155		PK	Book 8 <i>Yon Ti Pa Sou Chemen An</i> - Workbook - PK/10	
879-1163		PK	Book 2-8 Teacher's Guide	
879-1198		PK	<i>Nap Li</i> - Workbook - PK/10	

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The School Board of Miami-Dade County, Florida, adheres to a policy of nondiscrimination in employment and educational programs/activities and programs/activities receiving Federal financial assistance from the Department of Education, and strives affirmatively to provide equal opportunity for all as required by:

**Title VI of the Civil Rights Act of 1964** - prohibits discrimination on the basis of race, color, religion, or national origin.

**Title VII of the Civil Rights Act of 1964**, as amended - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

**Title IX of the Education Amendments of 1972** - prohibits discrimination on the basis of gender.

**Age Discrimination in Employment Act of 1967 (ADEA)**, as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

**The Equal Pay Act of 1963**, as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

**Section 504 of the Rehabilitation Act of 1973** - prohibits discrimination against the disabled.

**Americans with Disabilities Act of 1990 (ADA)** - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

**The Family and Medical Leave Act of 1993 (FMLA)** - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

**The Pregnancy Discrimination Act of 1978** - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

**Florida Educational Equity Act (FEEA)** - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

**Florida Civil Rights Act of 1992** - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

**School Board Rules 6Gx13- 4A-1.01, 6Gx13- 4A-1.32, and 6Gx13- 5D-1.10** - prohibit harassment and/or discrimination against a student or employee on the basis of gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference, pregnancy, or disability.

*Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 295.07 (Florida Statutes), which stipulate categorical preferences for employment.*

Revised 5/9/03